



**YSGOL BRYN DERW
GOVERNORS
ANNUAL REPORT TO PARENTS
2019-20
FULL REPORT**



**YSGOL BRYN DERW
MELFORT ROAD
NEWPORT
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Dear Parents/Carers

This will be the third Annual Report for parents of Ysgol Bryn Derw and provides information on what has become a most extraordinary year.

As the Chair of Governors, I was extremely proud and pleased to receive the excellent report from the Estyn Inspection Team in the Spring Term. The feedback from the Inspection Team confirmed the fact that Ysgol Bryn Derw has a most skilled, hardworking and talented staff and a well-informed, competent and committed Governing Body.

We have continued to work as a full Governing Body and two sub committees, meeting on a Wednesday evening every half term for the first half of last year and transferring to virtual meetings following lockdown. The Governing Body continues to discuss a broad range of issues at each meeting and challenge appropriately, to ensure there is suitable strategic development in place and that it continues to be effective. I thank all my Governor colleagues for the time and expertise they continue to provide to the school.

The refurbished annexe building in the school grounds has become an extremely popular learning space with our older learners and the outside areas will be further enhanced in the near future. Current and future learners will be able to become more independent and enjoy important new experiences for many years ahead.

I would like to thank all parents, grandparents, family and carers, especially this year which has been so difficult for so many. Your continued support and involvement are very much appreciated.

Best Wishes,

Paula Halsall

Chair of Governors

YSGOL BRYN DERW – GOVERNORS ANNUAL REPORT TO PARENTS 2019-20

A. (& B.)

This is the third Governors Annual Report to Parents. No petition for an annual parents' meeting with Governors was received during the year, and so no meeting was held under Section 94 of the School Standards and Organisation (Wales) Act 2013.

B.

C.

The Governing Body consists of:

Name	Category of Governor	End of term of office
Paula Halsall	Local Authority	26/09/21
Nathan Kethro	Local Authority	11/09/22
Carmel Conn	Community	16/10/21
Emma Anderson	Community	16/10/21
Jenna Mellon	Parent (Elected)	02/07/23
Nikki Chard	Parent (Elected)	09/10/21
Gwen Vaughan	Parent (Elected)	09/10/21
Abby Vowles	Teacher (Elected)	09/10/21
Kate Drew	Staff (Elected)	09/10/21
Richard Drew	Head Teacher	n/a

If you wish to contact the Governing Body, the relevant contact details are:

Chair of Governors

Paula Halsall

C/o Ysgol Bryn Derw, Melfort Road, Newport, NP20 3FQ

Clerk to the Governing Body

Clare Williams

C/o Ysgol Bryn Derw, Melfort Road, Newport, NP20 3FQ

D.

There are no current vacancies for Parent Governors. If a vacancy arises, all parents/carers will be contacted to inform them and to invite them to stand for election.

E.

Section 52 Statement:

Ysgol Bryn Derw

Financial Statement for Year Ending 31st March 2020

2018/19 Outturn		2019/20 Outturn
£	Employees	£
409,643	Teachers	458,039
583,158	Support Staff	753,595
19,516	Caretakers	15,593
0	Midday Supervisors	0
0	Cleaners	0
Other Employee Costs		
53	Supply Insurance Premium	38,758
33,725	Agency Staff	60,123
0	Lunch Time Meal Entitlement	0
0	Foreign Language Assistants	0
0	Exam Invigilators	0
1,170	Advertising	631
0	Interview Expenses	0
0	Misc Employee Costs	1,094
Energy		
5,358	Gas	6,888
5,675	Electricity	5,680
0	Oil	0
30,580	Capitation and ICT	32,415
14,150	SCC, EIG and PDG Expenditure	11,191
Premises Related		
3,239	Hire of Facilities	3,102
0	Rates	573
47,232	Building Maintenance and Alarm Lines	10,542
6,260	Grounds Maintenance	4,108
2,530	Water	2,255
32,276	Building Cleaning Contract	21,493
55	Refuse Collection	1,360
6,172	Miscellaneous Premises	6,543
Communications		
136	Postage/Fax/Telex	53
2,999	Telephones	779

Transport		
155	Vehicle Maintenance	21,631
0	Purchase of Vehicles	0
1,285	Vehicle Hire	522
939	Car Allowance	668
334	Travel Expenses	105

0	Exam Fees	0
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External Courses		
12,128	School Funded Training	12,055
0	Alternative Curriculum Provision	0
0	Sixth Form	0

15,682	Central Services	23,323
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Income		
0	Lettings	-300
-1,976	Sales Income	-5,325
0	Music Service Income	0
-9,392	Donations	-650
-300	Miscellaneous	-1,708
-700	Supply	-11,794
0	Exam Fees	0
-401	Interest	-441
0	Rental Income	0
0	EIG	0
0	PDG/EYPDG	0
0	Energy Compensation	0
0	Coaching Fees	0
-61,635	Other Grant and Contributions	-74,591
0	Reserve Transfer	0
0	After Schools Club	0

1,160,046	Total Net Expenditure	1,398,310
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1,102,425	Total Funding	1,447,323
-57,621	In Year Surplus / Deficit	49,013
121,524	Prior Year Surplus / Deficit	63,903
63,903	Accumulated Surplus / Deficit c/fwd	112,916
5.80%	Balance as % of Funding	7.80%

The total funding received in 2019-20 was £1,542,132, made up of a £1,447,323 budget share allocated by NCC, and £94,809 in Welsh Government grants, donations from parents and businesses, and income from training courses. The budget was spent as follows:

Approximately 80% of the budget was spent on staffing costs (£1,227,227 in total).

Approximately 6.4% of the budget was spent on supply staff and staff absence insurance premiums, to cover long-term vacancies, ad hoc staff sickness, and planned staff absences due to training courses.

Just over 2% of the budget (£32,415) was spent on supplying the school with the required furniture and equipment, general classroom and stationery supplies, ICT equipment (such as laptops, iPads, iPods and some required ICT licences), and photocopier charges.

3.1% of the budget was spent on premises related costs, including: repairs and general maintenance; insurance and required licences; cleaning and hygiene supplies; improvements to the security system; work carried out by Newport Norse to improve our environment.

Approximately 1% (£14,823) of the budget was spent on energy costs.

Approximately 0.8% (£12,128) of the budget was spent on staff training (e.g. PECS, Attention Autism and TIS).

Approximately 1.5% of the budget was allocated to required Service Level Agreements with Newport City Council (e.g. Finance, HR, Legal Services, and Health and Safety).

A 7.8% surplus (£112,916) was carried forward to undertake improvement projects delayed by the Lockdown, to accommodate rising pupil numbers and associated staffing and equipment costs in 2020-21.

We did not receive any gifts in 2018-19 (aside from monetary donations listed above).

No travel and subsistence claims were made by members of the Governing Body in 2018-19.

F.

There was one Year 11 pupil in 2019-20, and the pupil stayed at Ysgol Bryn Derw.

G.

The school has growing links with the Community which have brought considerable benefits to pupils and helped them to develop their communication, interaction and independence. Links include:

- Visits to local Baptist Church
- Visit from Fire Service
- Visits from professional partners including Speech and Language Therapists, Occupational Therapists, Learning Disability Nurses, Educational Psychologists, Counsellors and Music Therapists
- Shopping at Local Shops, Tesco
- Visits to Stelvio Park & Serennu Park
- Gaer Primary School for inclusive partnerships
- Participation in a Dance Festival
- Visits to Theatre and Cinema
- Visit to St Fagan's Museum
- Leckwith Stadium for WSAPLD Athletics competitions
- Entry to Welsh Schools Heritage Initiative competition
- Spytty Park for Tennis taster sessions
- Risca Leisure Centre & NISV for swimming
- Raising funds for charities including Children in Need and Macmillan Coffee Morning



H.

Physical Education is an important aspect of the curriculum and experience for all pupils. PE and sporting activities are designed to develop the following:

- Improved Fine and Gross Motor Skills
- Increased self-confidence and self-esteem
- Improved skills in listening and following instructions
- Positive attitudes to health and exercise
- Mature approaches to competition and to winning and losing

All pupils participate in specially designed PE lessons every week. Relevant pupils have access to Rebound Therapy with specially trained staff each week. Due to the lockdown we were unable to hold a full sports day in 2019-20, however a week of activities was held in July with activities for those pupils who were in school and those who remained at home. Swimming lessons were held for classes between September 2019 and March 2020, but were put on hold during the lockdown. Heats and finals with the Welsh Sports Association for People with Learning Difficulties, and the Dance Festival at Penycwm School were also postponed.



I.

The following policies were adopted by the Governing Body in 2019-20, and are available on the school website (www.ysgolbrynderw.co.uk):

- Accessibility Plan
- Accreditation
- Admissions
- Anti-bullying
- Assessment and Target Setting
- Attendance
- Capability
- Careers
- Charging
- Collective Worship
- Complaints
- CPD
- Display
- e-Safety
- Food and Fitness
- Freedom of Information
- Governor Allowance
- Health & Safety
- Homework
- Intimate Care
- Marking Pupils Work
- Parent Partnership
- Performance Management
- Photography at School Events
- Positive Behaviour Management
- Positive Touch
- Privacy Notice for GDPR (Data Protection)
- Safeguarding
- School Sessions, Subject Allocation and Teaching times
- SEN
- Sex & Relationships Education
- Staff Dress Code
- Strategic Equality Plan
- Stress Management
- Supporting Learners with Healthcare Needs
- Teaching and Learning
- Total Communication
- Traffic Management
- Transition
- Use of Reasonable Force to Control Pupils
- Violence at Work
- Welsh Government Statutory Guide – Uniform and Appearance
- Whole School Curriculum

J.

The pupils arrive at Ysgol Bryn Derw, either with families or on Local Authority Transport accompanied by experienced escorts, by 8.55am. They proceed, or are taken by school staff to their classrooms where their teachers are in the classrooms ready to receive them. After the pupils have all been taken to their classrooms, the structure for each school day is as follows: -

9.00	Registration
9.05	Lessons commence
10.30	Break
10.45	Lessons continue
12.00	Lunch
1.00	Lessons continue
3.15	End of School Day

(Pupils transported home – families or Local Authority Transport)

The term dates set by Newport City Council are as follows:

Term	Start	Half Term Starts	Half Term Ends	Term Ends
Autumn	Tues 1 st Sept 2020	Mon 26 th Oct 2020	Fri 30 th Oct 2020	Fri 18 th Dec 2020
Spring	Mon 4 th Jan 2021	Mon 15 th Feb 2021	Fri 19 th Feb 2021	Fri 26 th Mar 2021
Summer	Mon 12 th Apr 2021	Mon 31 st May 2021	Fri 4 th June 2021	Tues 20 th July 2021

May Bank Holiday will be on Friday 3rd May 2021

Additional school closure dates:

Tuesday 1st September 2020 – Planning for school return

Wednesday 2nd September 2020 – Planning for school return

Autumn term INSET days:

Monday 2nd November 2020 – Languages, Literacy and Communication Focus

Spring term INSET days:

Monday 22nd February 2021 - Languages, Literacy and Communication Focus

Friday 26th March 2021 - Intensive Interaction and Outdoor Learning

Summer term INSET days:

Friday 30th April 2021 – Outdoor Training

Monday 19th July 2021 – Teaching and Learning priorities

Tuesday 20th July 2021 – Teaching and Learning priorities

K.

The first school prospectus can be found in the following location

<http://ysgolbrynderw.co.uk/wp-content/uploads/2019/11/Prospectus-August-2019.pdf>

L.

The School is committed to providing access to a broad curriculum for all of our pupils. Alongside this we recognise that the curriculum must be relevant to pupils' individual needs and there must be in-built flexibility in order to ensure continued relevance for all pupils at the various stages of their time at Ysgol Bryn Derw. This will mean that not all of our pupils will experience all aspects of the curriculum all of the time, but rather that a balance in the whole curriculum will be reflected in pupils' individual experiences according to the various age related stages of their school life. Balance across the curriculum will also be dictated by the diverse and complex individual needs of our pupils. We recognise that our pupils benefit from a wide variety of sensory activities and the many forms of therapy which are offered to them and that some of our pupils with very challenging behaviours will need an even greater degree of flexibility in their learning and social programmes.

In 2019-20 pupil numbers grew from 55 to 69.

All of our pupils where appropriate, have access to the full range of subjects in the National Curriculum Framework appropriate to their age provided in a way that matches the stage of their development.

The teaching experiences/activities provided and accompanying schemes of work reflect the programmes of study from Foundation Phase, KS2 and 3 of the National Curriculum and for KS4 & 5 accredited units and modules.

M.

The language of the school is designated as English medium

N.

All pupils experience Welsh as an additional language and have incidental Welsh opportunities throughout the school day. Pupils experience Welsh at a level appropriate to their academic and communication skills, and incidental opportunities include greetings, praise, days of the week, numbers, colours, body parts and weather. These will typically be used alongside the English term for the same word. The school has a number of fluent Welsh speaking staff and so is able to offer more sophisticated Welsh language interaction and learning to those who require it. No pupils are dis-applied from any subjects in the National Curriculum



O.

The school has 4 hygiene bathrooms (2 per corridor in the main building) with changing beds, toilets and showers. There are also 5 separate sets of toilet cubicles (2 per corridor and 1 in the Annex building). All bathrooms and toilets are cleaned daily by Adapt Commercial Cleaning and checked throughout the day by staff.

P.

Healthy eating and drinking is an important aspect of the curriculum and experience of all pupils. The approach of the school to eating and drinking is designed to develop:

- A broadened diet
- Increased awareness of the impact of diet on health and the human body
- Improved decision making skills
- Positive attitudes to health and exercise
- Increased independence in eating and drinking

The School achieved Level 3 of the Healthy Schools Award in 2019-20. To achieve progress in healthy eating and drinking the school take a 'whole school/whole day' approach to the provision of food and drink.

The school provide in partnership:

- Healthy, nutritious, affordable and attractively presented meals in partnership with NCC catering department and Chartwells.
- Breakfast Clubs, as far as possible, in line with Welsh Government guidance.
- Healthy snacks at break times will be encouraged.
- An enjoyable eating experience in a quality environment.
- Encouragement for parents to provide healthy lunch boxes.
- Fresh water, available to all staff and pupils in classrooms.
- Display materials within and around the school that promote the positive relationship between food and physical activity.
- Engagement with pupils, where appropriate, on healthy food and fitness activities (e.g. Fruit Tuck, Healthy Lunchbox etc.)
- Procurement and menu planning that recognises the importance of purchasing locally, seasonality, and environmental sustainability in partnership with NCC catering department and Chartwells.